

SHELTER VOLUNTEER APPLICATION FORM

Please complete all parts of this application

PART I

Before filling in the attached questionnaire, please read and comment upon the following:

Are you prepared to become a member of the SPCA? The SPCA is a volunteer organization funded by membership fees, donations, bequests, and small charges for the adoption of animals from the Gladys Groves Copeland Animal Shelter. The annual fee is \$10.00 per family membership, \$7.00 single and \$5.00 senior. You will receive an official membership card and a subscription to the semi-annual SPCA Newsletter. You will also be eligible to vote at the Annual General Meeting.

Comments:

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You should be aware of the role played by the Gladys Groves Copeland Animal Shelter. We accept lost, strayed or abandoned animals at our Shelter and also seize abused and neglected animals upon completion of an investigation. The SPCA makes every effort to reunite lost animals with their owners or to have strayed or abandoned animals adopted to good homes. In some cases euthanasia occurs due to critical situations including overcrowding, medical conditions or aggressiveness of an animal.

If you have a problem with this humane killing of animals, you should address it before you apply to become a volunteer with the SPCA.

Comments:

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If you suffer from allergies, it is likely that you would not be comfortable in close proximity to animals. Therefore, you may wish to reconsider completing this application.

Comments:

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We have two paid employee on staff during standard working hours, but at all other times work at the Shelter is handled by Volunteer teams. These teams feed the animals, clean and disinfect the animal cages and runs, walk the dogs, and help with chores such as laundry.

It is essential that we know that we can depend upon you to appear faithfully for your shift (unless the circumstance is VERY exceptional). If you cannot fill your shift, you will be expected to utilize the Volunteer Contact Listing to find a replacement volunteer to cover your shift. This should be completed as far in advance as possible so that you can be replaced.

Comments:

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Are you prepared to take direction in the execution of the work required of you? We have strict rules of procedure at our Shelter, and they must be adhered to at all times. It is essential that the highest standards of cleanliness, animal care, and security be maintained at the Shelter. There is a Volunteer Handbook that you shall receive upon becoming a volunteer. It is your responsibility to ensure protocol and procedures outlined in this handbook are strictly followed.

Comments:

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PART II

Name:

Mailing Address:

City, Province:

Postal Code:

Telephone # Cell #

E-Mail Address:

Date of application

Age (if under 18)

Have you ever worked as a volunteer before? If so, please state where.

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What motivated you to volunteer with the SPCA?

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At what times would you be available to complete shelter duty? Are you interested in (a) a regular weekly/weekend evening shift, (b) a regular weekend morning shift, or (c) sporadic call-in shifts when someone cannot complete their shift or for holidays?

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Are you prepared to attend a meeting for all Shelter Volunteers that is held in the early part of each year? At this meeting, Shelter volunteers and members of the Board of Directors discuss any changes in policy and address problems that may have arisen

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Before being accepted as a volunteer with the SPCA, you will be asked to sign a Volunteer Release Form. If you are under age, the form must be signed by a parent or guardian.

FOR OFFICE USE ONLY

Staff Member.....

Shelter tour date..... Start Date

COMMENTS

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Volunteer Release Form on file

Volunteer provided SPCA Membership Form

Volunteer provided Website Login

Volunteer provided Volunteer Handbook

Volunteer provided Volunteer Contact Listing

SHELTER VOLUNTEER RELEASE FORM

- ✓ I acknowledge that being able to participate in the volunteer program of the Society for the Prevention of Cruelty to Animals (SPCA) is a benefit to me. In consideration of being permitted to so participate, I hereby release the SPCA and any of its principals, branches or operators or their agents, servants, employees, officials and representatives from all claims, actions, costs, expenses, causes of action and demands of any nature including, without limiting the generality of the above, claims, actions, costs, expenses, causes of action or demands in respect to death, injury, loss or damage to my person or property, howsoever caused, arising out of or in connection with my taking part as a volunteer in activities at or upon the premises of the SPCA or elsewhere or in consequence of my activities at the SPCA or elsewhere or in connection with work as a volunteer at the SPCA or elsewhere on behalf of the SPCA, and notwithstanding that this death, injury, loss, damage or otherwise may have been contributed to or occasioned by the negligence of the said SPCA, its principals, branches or operators, or any of their agents, officials, servants, employees, representatives or other students.

- ✓ I acknowledge that the animals of the SPCA are not trained by the SPCA and that they can be unpredictable and dangerous.

- ✓ I also acknowledge that the SPCA strongly recommends that I keep current with my tetanus immunization and to consult my physician about this and other concerns related to working with animals. If I have any reason to suspect that I am pregnant, the SPCA recommends that I consult my physician.

- ✓ The risks associated with working as a volunteer for the SPCA have been fully explained to me and I understand that there is the possibility of death, injury, loss or damage to my person or property associated with my attendance at the SPCA and with my acting as a volunteer and I hereby declare that I am voluntarily assuming such risk.

- ✓ I understand that in the event of death, injury, loss or damage to my person or property, the SPCA and any of its agents, employees, officials and representatives will present this release as evidence of the risks involved being voluntarily assumed by me, and I understand that this release will be used by the SPCA, or any of its agents, employees, officials and representatives to deny liability for any death, injury, loss or damage to my person or property incurred while attending at the SPCA as a volunteer or working elsewhere for the SPCA as a volunteer.

- ✓ It is understood and agreed that this agreement is binding on myself, my executors, administrators and assigns.

- ✓ I acknowledge that the senior staff person present is in full and total charge of the facility; or if a staff person is not present, the volunteer designated as in charge is in charge.

I acknowledge this form having been read to me.

I acknowledge that I have been given an opportunity to read and have read it myself, and I agree to be bound by it.

IN WITNESS WHEREOF I have hereunto set my hand this _____ day of _____, 20_____.

Volunteer

Witness

I am the parent or guardian of the above, who is a minor, and I have read this release and hereby consent to it, and state that I am fully aware of its contents and have made my child fully aware of its contents.

DATED at _____, Newfoundland, this _____ day of _____, 20_____

Parent/Guardian

Witness